



## Executive summary

### List of research management skills courses

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\* a deliverable is a formal output produced by a (EU) project

## Content Summary

Education and training are an integral part of MoniQA's Spreading of Excellence Programme. An overview of the research management (RM) training performed in Periods 1 and 2 is presented, and offers an insight into upcoming RM training within the context of the "MoniQA Food Scientist Training" (MoniQA FST). MoniQA FSTs deal with state-of-the-art technical knowledge and skills for food scientists globally as well as with 'soft skills', which include research management. Research management skills are generally accepted to be lagging behind other professional learning because they are under-represented in education curricula. Research Management includes scientific communication skills such as scientific writing, design and presentation of posters and flyers, presentation skills, proposal preparation, management of research projects, research budget planning, and administration. It was decided to offer research management training courses within the network to improve the general skill set of researchers. Research Management Skills is led by RTDS with contributions from IFR, BOKU and others.

The RM trainings are divided into four **themes**:

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- **Project Development for Collaborative Research**
    - Understanding policy driven research
    - Call analysis
    - Steps to prepare a professional and competitive FP7 proposal
  - **Project Development for Mobility**
    - Marie Curie Fellowships
  - **Project Management**
    - Reporting Rules in the EC Framework Programme (General)
    - Essentials in Financial Management (resource planning, cost calculation, audits etc.)
    - Reporting Rules and Tools in the MoniQA NoE and (specific)



- **Dissemination and Exploitation**

- Science Communication
- Intellectual Property Rights

This document gives an overview of the research management trainings held so far by RTDS in cooperation with other MoniQA partners, namely:

- **Introduction to FP7 Project Development Training, Prague**
- **Workshop on Reporting (PLONE) , Vienna (in collaboration with BOKU)**
- **Training on Project Development , Glasgow**
- **Science communication workshop for PhD students and post-doctoral researchers, Rome (in collaboration with IFR)**
- **Project management trainings and consultation in Athens and Sharm-el-Sheikh**

An annex provides details of the respective workshops, the participants and the presentations given (annexed as separate documents).

Participation is open not only to consortium partners (no fee) and associate partners (reduced free) but also to external stakeholders. MoniQA partners also benefit from financial support through the MoniQA bursary scheme for travel and subsistence.

This deliverable thus documents the successful completion of Milestone 9.3 – four research management skills courses are held (M18).

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### **About MoniQA – [www.moniqa.org](http://www.moniqa.org)**

MoniQA ("Monitoring and Quality Assurance in the Food Supply Chain") is a Network of Excellence (NoE) funded by the European Commission under the 6th Framework Programme. The Network aims to make food safer by harmonising methods for food analyses. The project is coordinated by the Vienna-based International Association for Cereal Science and Technology (ICC). More than 155 researchers and scientist from 33 international partners from 20 countries are involved in MoniQA.

#### **Join us!**

MoniQA offers associated partnerships for interested organisations, SMEs and institutions. For more information see <http://www.moniqa.org/associates> or contact:  
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